



Wellcome Collection & Spread the Word collaboration

Privacy Statement

About Us

The Wellcome Trust Limited (“**Wellcome**”) is a charity registered in England (charity no. 210183) whose mission is to foster and promote research with the aim of improving human health. For more information as to how Wellcome use personal data, please see our Privacy Policy [here](#).

Spread the Word (charity no. 1088890) is a writer development agency, supporting the creative and professional development of writing talent, by engaging those already interested in literature and those who will be, and by advocating on behalf of both.

Together, we are joint controllers of your personal information for the purposes of this project. Spread the Word and Wellcome will handle any personal information which you provide in accordance with UK Data Protection Legislation.

This Privacy Statement was last updated on the 14th October 2021.

How we will use your personal data

Spread the Word has partnered with Wellcome Collection to launch an ambitious project aiming to increase the number of writers from underrepresented groups publishing non-fiction books for general readers that touch on health. The partners will run an open submission process to select 6 writers to receive a small bursary and join a 6 month development programme.

We will use your information to judge eligibility and suitability for the programme and to allocate places on the programme. If you are successful, we will use your information to manage our relationship with you during the programme.

With your consent, we will collect your name, contact details and your ethnicity. We will also collect details of any access requirements you may have.

Please be aware that

- The lawful basis for the processing your information is your explicit consent, which is given when you submit your application
- You are free to withdraw your participation in the project at any time without any consequence by emailing Spread the Word at Bobby@spreadtheword.org.uk. All of your information gathered up to this point will be deleted from our systems and will not be used as part of the project.
- Your information will be shared with Spread the Word and Wellcome to allow us to administer the programme
- If you're selected for the programme, with your consent your personal details will be shared with potential mentors.
- Your information may also be shared for promotional and press purposes: this will only be done with your consent.
- Judges will receive anonymised information only.
- Wellcome and Spread the Word will retain unsuccessful applications for one year. Successful applications will be retained for 6 years.

- Under UK data protection law, you have rights over personal information that we hold about you. For more information, please see the [Wellcome Privacy Policy](#)
- We ensure that there are appropriate technical and organisational controls (including physical, electronic and managerial measures) in place to protect your personal details.
- Your information will be submitted through the Submittable Platform, who are based in the US, which does not have the same data protection laws as the UK. Their privacy policy is available [here](#), and submission through this platform is done on the basis of your consent.
- Wellcome has a Data Protection Officer, who can be contacted at dataprotection@wellcome.org
- Although we hope that you would never feel that you had to, you do have the right to lodge a complaint with the supervisory authority, the Information Commissioner's Office: www.ico.org.uk.