**Early Career Bursaries for London Writers: Application Form - Drafting Document**

This document is for drafting purposes only. It contains all the questions in the application form to help you prepare your application. It can be downloaded at: [www.spreadtheword.org.uk/early-career-bursaries](http://www.spreadtheword.org.uk/early-career-bursaries)

Please also take a look at the Bursaries Terms and Conditions, and FAQs which can be found at: [www.spreadtheword.org.uk/early-career-bursaries](http://www.spreadtheword.org.uk/early-career-bursaries)

There are two application forms for the Prize:   
The **online application form, which can be found at:** [**https://spreadtheword.submittable.com/submit/237243/early-career-bursaries-for-london-writers**](https://spreadtheword.submittable.com/submit/237243/early-career-bursaries-for-london-writers)

There is a **postal entry** form which can be downloaded from [www.spreadtheword.org.uk/early-career-bursaries](http://www.spreadtheword.org.uk/early-career-bursaries), complete and post along with your entry to: Early Career Bursaries 2023, Spread the Word, The Albany, Douglas Way, London, SE8 4AG.

If you have any questions or require assistance, please email Emily Ajgan: [emily@spreadtheword.org.uk](mailto:emily@spreadtheword.org.uk) with ‘Early Career Bursaries’ in the subject line

The Early Career Bursaries programme is for London writers on a low income and particularly welcomes entries from writers from the following communities:Black, Asian or Global Majority; working-class; LGBTQ; deaf and disabled, refugee and care experienced.

**Deadline for entries is 12pm (midday) Tuesday 1 November (**entries will not be accepted after this time).

**Application Form Content  - for drafting / making notes**

**Your name:**

**Your pen name / pseudonym (if you use one):**

**Your postal address including postcode:**

**Your email address:**  
**Your contact phone number:**

**Please confirm that you are eligible for the Early Career Bursaries for London Writers by ticking all the relevant boxes. Please note that if any of these do not apply to you, you are not eligible to enter.**

**I can confirm that:**

I have read, understood and comply with the Eligibility Criteria

I live in London

I am aged over 18

My income is through benefits or paid at or below the London Living Wage hourly rate <https://www.livingwage.org.uk/what-real-living-wage>;

I do not have savings that exceed the amount needed to pay for three months of living costs (rent, gas and electricity, food etc.)

I am an unagented and unpublished writer

**Eligibility Supporting Statements**  
**Please tell us about your writing life and what you hope to achieve through the Bursary programme.**

Option a: **Text** - 250 words max

Option b: **video or audio file**  - no longer than 3 minutes 30 seconds *(online form only)*

**Please tell us how you meet the eligibility criteria.**   
Option a: **Text** - 150 words max

Option b: **video or audio file** - no longer than 2 minutes 30 seconds *(online form only)*

**Access Fund**

An access fund is available for deaf and disabled writers to fully access the Early Career Bursaries programme offer. This fund will be a contribution to the additional costs that may be incurred for you to participate in the programme (e.g. for BSL interpreters, additional personal assistant support, scribe).

**Will you require additional support to fully access the programme?**

Yes No

**Please tell us what reasonable adjustments will need to be put in place for you to access the programme. Please enter N/A if you do not require access support**.

Option a: **Text** - 150 word max

Option b: **Video and audio file** - no longer than 2 minutes *(online form only)*

**About your project:**

**Project title (or working title):**

**Is your project (tick only one):**

An existing project A new project

**Is your project (tick only one):**

Literary fiction

Commercial fiction

Short stories

Narrative non-fiction (e.g: life writing, memoir)

Not sure yet/ too early to say

**Please tell us about the writing project you would like to develop through the Early Career Bursaries and how long you have been working on it.**

Option a: **Text** - 300 words max

Option b: **Video or audio file** - no longer than 3 mins 30 seconds *(online form only)*

**Please tell us about how you would manage your time during the bursary period (12 months). What goals would you set for yourself and, apart from the time to write, what other craft or career development support would help you do this?**

Option a: **Text** - 300 words max

Option b: **Video or audio file** - no longer than 3 mins 30 seconds *(online form only)*

**Your Extract**

**The extract you are sending with your application can be from your proposed bursary project OR, if you have not begun this yet, an extract from a piece of writing that is either narrative non-fiction, novel, part of a short story collection or novella you have written in the past three years.**

**Extract:**

Online form: **Text file** only

Postal form: **Printed text file** only

Your writing sample should be: no longer than 3,000 words, typed in black, double-spaced, in 12 point font, paginated and not have your name on it.

If your name appears on the extract, your entry will be rejected.

**I am aware of my responsibilities in regard to notifying the relevant government body of any change in my circumstances or tax liability if awarded a Bursary.**

*Spread the Word will be in touch with all entrants by Friday 18 November 2022 with the outcome of their application. Please note that we are not able to return entries, but we will acknowledge receipt.*

**Equal Opportunities**

We welcome and encourage all entrants to complete the Early Career Bursaries’ Equal Opportunities Monitoring Form. This form is for monitoring purposes only, completed anonymously and will not affect your submission.

For the **online entry form** a link to a Google form will be provided to complete the Equal Opportunities Monitoring Form. The Google form link is: <https://bit.ly/ECBequalopps>

For the **postal entry form**, the Equal Opportunities Monitoring Form will be provided to complete and will be separated from each submission on receipt.